

# Forest Department License for Storage of Sandalwood

Step 1: Go to [sevasindhu.karnataka.gov.in](http://sevasindhu.karnataka.gov.in) website and click on **Departments & Services**

The screenshot shows the homepage of the Seva Sindhu portal. The navigation bar includes 'HOME', 'ABOUT SEVA SINDHU', 'DEPARTMENTS & SERVICES' (circled in red), 'SERVICE CENTERS', 'GRAMA ONE', 'FAQ', 'DEPARTMENT CONTACT DETAILS', and 'CONTACT US'. Below the navigation bar, there are five main service categories: Revenue Department, Health Department, Women and Child, Department of Labour, and Police Department. A search bar is located on the left side of the page. The footer contains the text '© All Rights Reserve', 'Powered by SERVICEPLUS', and 'Page last updated on: 29-May-2021 4:41 PM'.

Step 2: Click on **Forest, Ecology and Environment Department** and **License for Storage of Sandalwood**. Alternatively, you can search for **License for Storage of Sandalwood** in the **search option**.

The screenshot shows the 'Department Services' page on the Seva Sindhu portal. The navigation bar includes 'HOME', 'ABOUT SEVA SINDHU', 'DEPARTMENTS & SERVICES', 'SERVICE CENTERS', 'GRAMA ONE', 'FAQ', 'DEPARTMENT CONTACT DETAILS', 'DASHBOARD', and 'CONTACT'. Below the navigation bar, there is a search bar and a list of services. The 'Forest, Ecology and Environment Department' is selected, and the 'Application for Sandalwood Storage' option is circled in red. The footer contains the text '© All Rights Reserve', 'Powered by SERVICEPLUS', and 'Page last updated on: 29-May-2021 4:41 PM'.

### Step 3 : Click on Apply online

**Application for Sandalwood Storage**

**Eligibility:** Citizen

**Supporting Document:**

1. Previous License copy
2. Details of Stock Account
3. Sandalwood purchased bill
4. Copy of pass to obtain sandalwood

**Application Fee :** 1. For possessing and storing of sandalwood and not exceeding one quintal - Rs 500 per financial year or part thereof  
2. For possessing and storing of sandalwood exceeding one quintal - Rs 2500 per financial year or part thereof  
3. For possessing, storing and selling of sandalwood, or oil distilled from sandalwood - Rs 5000 per financial year or part thereof  
4. For running a disintegrator or any other contrivance of disintegrating sandalwood - Rs 2500 per financial year or part thereof  
5. For running a distillery or plant for distilling oil from sandalwood - Rs 25,000 per financial year or part thereof  
6. Fee for issuance a duplicate license given, in lieu of that damaged for rendered useless, under sub-rule(2) of rule 118- Rs 500 per license each time

**Service Charge (Free for Online Submission) :** Rs. 20

**Delivery Time (Days) :** 30 Working Days

**Procedure for applying:**

1. Application receiving by DCF
2. Verification by Division Manager
3. Approval/ Rejection by DCF
4. Verification by RFO
5. Verification by ACF
6. Verification by Division Manager
7. Approval/Rejection by DCF

**Apply Online**

### Step 4: Enter the username, password/OTP, captcha and click on Log In button

**serviceonline.gov.in/karnataka/directApply.do?serviceld=1456**

9611106670

..... GET OTP

153836 153836

**LOG IN**

Forgot Password ?

Don't have an account? Register HERE

Activate Windows  
Go to Settings to activate Windows.

## Step 5: Enter the Applicant details and Address of Applicant/Firm Details

**ಸೇವಾ ಸಿಂಧು SEVA SINDHU**

**ಕರ್ನಾಟಕ ಸರ್ಕಾರ**

**Forest Department License for Storage of Sandalwood**

**Applicant details**

Is this a fresh application \*  Yes  No

Type of Applicant \* Individual

Name of Applicant/Firm \* Rajesh

Mobile Number \* 9956253522

Email Id \* govindgowda6@gmail.com

**Address of Applicant/Firm**

Address Line 1 \* krishna temple street

Address Line 2 \* htrtr

Address Line 3 \* 56

## Step 6: Enter the Sandalwood Details, Period of license and Particulars of the locality and place where the sandalwood is sought to be stored, sold disintegrated or distilling oil from sandalwood details.

**Sandalwood Details**

Purpose of Sandalwood Storage \* For possessing and storing of sandalwood exceeding 1 quintal

Fees to be paid \* 500

Kind of Sandalwood *	Sandalwood quantity in kilograms/ml *	Place from where sandalwood is obtained *	Select Depot *	Select State *	When was the sandalwood obtained *
Hatri Chilta	45645	Karnataka	GOVERNMENT SANDA	Please Select	07/09/2022
Hatri Chilta	45546	Karnataka	GOVERNMENT SANDA	Please Select	09/09/2022

Total quantity of new sandalwood in kilograms \* 91191

Total quantity of new sandalwood in ml \* 0

**Period of license**

From Date \* 09/09/2022 To Date \* 31/03/2023

**Particulars of the locality and place where the sandalwood is sought to be stored, sold disintegrated or distilling oil from sandalwood**

Complete Address/ಸಂಪೂರ್ಣ ವಿಳಾಸ \* 54654

District/ಜಿಲ್ಲೆ \* BAGALKOTE

Taluk/ತಾಲ್ಲೂಕು \* BADAMI

**Step 7: Enter the Period for which stock account is available or maintained and The stock of sandalwood with the applicant on the date of application details**

The screenshot shows a web browser window with the URL `sevasindhustervices.karnataka.gov.in/renderApplicationForm.do`. The form contains the following fields:

- Hobli/ಹೋಬಳಿ: BADAMI
- Village/ಗ್ರಾಮ: BADAMI
- Range: BADAMI
- Pincode: 560097
- Nature of the mill, plant or other contrivances for disintegration sandalwood or distilling oil from sandalwood: 54456

A yellow highlighted section titled "Period for which stock account is available or maintained" contains:

- From Date: 09/09/2022
- To Date: 09/09/2022

Another yellow highlighted section titled "The stock of sandalwood with the applicant on the date of application" contains:

- Stock of Sandalwood previously available?:  Yes
- The stock of sandalwood with the applicant on the date of application table:

Kind of Sandalwood	Sandalwood quantity in kilograms/ml
Chinnabudh(Billets-II)	45645
- Total quantity of previous sandalwood in kilograms: 45645
- Total quantity of previous sandalwood in ml: 0
- Total quantity of sandalwood in kilograms: 136836
- Total quantity of sandalwood in ml: (field partially visible)

**Step 8: Verify the details. If details are correct, select the checkbox ("I Agree"), enter captcha & Submit**

The screenshot shows the same web browser window, now at the "Declaration" and "Word verification" sections.

The "Declaration" section has a yellow header and contains:

- I Agree
- I agree to submit the original documents and licenses if any to the DCF office within 7 days from the date of application/ಅರ್ಜಿ ಸಲ್ಲಿಸಿದ ದಿನಾಂಕದಿಂದ 7 ದಿನಗಳಲ್ಲಿ ಮೂಲ ದಾಖಲೆಗಳು ಮತ್ತು ಪರವಾನಗಿಗಳನ್ನು ಸರ್ಕಾರಕ್ಕೆ ಸಲ್ಲಿಸುವುದಾಗಿ ಒಪ್ಪುತ್ತೇನೆ.

The "Word verification" section contains:

- Word verification: 875484
- Please enter the characters shown above
- Input field: 875484

At the bottom, there are buttons for "Draft", "Submit", "Close", and "Reset".

The footer includes logos for the Ministry of Panchayati Raj, Digital India, data.gov.in, .gov.in, Deity, and PMINDIA. It also states: "Site is technically designed, hosted and maintained by National Informatics Centre. Contents on this website is owned, updated and managed by the Ministry of Panchayati Raj. POWERED BY SERVICEPLUS".



**Step 9:** A fully filled form will be generated for user verification, If you have any corrections click on **Edit** option, Otherwise proceed to **Attach Annexures**

**Applicant details/ಅರ್ಜಿದಾರರ ವಿವರಗಳು**

Application Reference Number :	Draft_F0030S/2022/00001
Type of Applicant/ಅರ್ಜಿದಾರರ ವಿಧ :	Individual/ವ್ಯಕ್ತಿ
Owner Name/ಮಾಲೀಕರ ಹೆಸರು :	ytuyt
Name of Applicant/Firm/ಅರ್ಜಿದಾರರ / ಸಂಸ್ಥೆಯ ಹೆಸರು :	Nagesh N M
Mobile Number/ಮೊಬೈಲ್ ಸಂಖ್ಯೆ :	9956253522
E-Mail/ಮಿಂಚಂಚೆ ವಿಳಾಸ :	govindgowda6@gmail.com
GPA Holder Name/ಶಿಪಿಎ ಹೊಂದಿರುವವರ ಹೆಸರು :	uyi
GPA Holder Mobile Number/ಶಿಪಿಎ ಹೊಂದಿರುವವರ ಮೊಬೈಲ್ ಸಂಖ್ಯೆ :	9879879879
GPA Holder E-Mail/ಶಿಪಿಎ ಹೊಂದಿರುವವರ ಮಿಂಚಂಚೆ ವಿಳಾಸ :	govindgowda6@gmail.com
GPA Address /ಶಿಪಿಎ ಹೊಂದಿರುವವರ ವಿಳಾಸ :	lk
DoB for EKYC :	05-12-1988

**Address of Applicant/Firm/Owner/ಅರ್ಜಿದಾರರ / ಸಂಸ್ಥೆಯ / ಮಾಲೀಕರ ವಿಳಾಸ**

Address Line 1/ವಿಳಾಸ ಸಾಲು 1 :	krishna temple street
Address Line 2/ವಿಳಾಸ ಸಾಲು 2 :	htrtr
Country/ದೇಶ :	India
State/ರಾಜ್ಯ :	KARNATAKA
District/ಜಿಲ್ಲೆ :	GADAG
Taluk/ತಾಲ್ಲೂಕು :	Ballari

**Step 10:** Click on **Attach Annexures**

**Declaration/ಘೋಷಣೆ**

If Others, Specify/ಇತರ ಅಗಿದ್ದಲ್ಲಿ, ನಮೂದಿಸಿ : 4

Tenure of the land/ಭೂಮಿಯ ಅಧಿಕಾರಾವಧಿ : Redeemed/ರಿದೀಮ್ ಮಾಡಲಾಗಿದೆ

Year of grant or assignment of land/ಭೂಮಿಯ ಅನುಬಂಧ ಅಥವಾ ನಿಯೋಜನೆಯ ವರ್ಷ : 2020

Period of continuous occupation by the owner(E.g. 2020-2021)/ ಮಾಲೀಕರಿಂದ ನಿರಂತರ ಅನುಭವದ ಅವಧಿ (ಉದಾ: 2020-2021) : 5

The reason for felling the sandalwood tree/ಶ್ರೀಗಂಧದ ಮರದನ್ನು ಕಡಿಯಲು ಕಾರಣ / ಶ್ರೀಗಂಧದ ಮರದನ್ನು ಕಡಿಯಲು ಕಾರಣ : 8

Period within which the felling will be completed(In Days)/ಮರ ಕತ್ತರಿಸಿ ಪೂರ್ಣಗೊಳಿಸಲು ಅವಧಿ (ದಿನಗಳಲ್ಲಿ) : 8

How is the sandalwood transported to the Government Sandalwood depot/ಶ್ರೀಗಂಧವನ್ನು ಸರ್ಕಾರಿ ಶ್ರೀಗಂಧದ ಡಿಪೋಗೆ ಹೇಗೆ ಸಾಗಿಸಲಾಗುತ್ತದೆ : To be transported departmentally/ವಿಭಾಗೀಯವಾಗಿ ಸಾಗಿಸಲು

**Declaration/ಘೋಷಣೆ**

I/we am/are prepared to furnish other particulars, if any, required by the Forest Department. In this regard during the course of enquiry and cooperate with the department during the course of enquiry /ವಿಚಾರಣೆಯ ಸಮಯದಲ್ಲಿ ಈ ವಿಷಯದಲ್ಲಿ ಅದರಲ್ಲೂ ಇಲಾಖೆಯಿಂದ ಅಗತ್ಯವಿರುವ ಇತರ ವಿವರಗಳನ್ನು ಒದಗಿಸಲು ಸಾಧ್ಯ / ಸಿದ್ಧರಿರುವೆ ಮತ್ತು ವಿಚಾರಣೆಯ ಸಮಯದಲ್ಲಿ ಇಲಾಖೆಯೊಂದಿಗೆ ಸಹಕರಿಸುತ್ತೇನೆ.  
I/We will agree to abide by the conditions that would be stipulated by the Deputy Conservator of Forests while according permission to fell and remove the Sandalwood trees. / ಸ್ಯಾಂಡಲ್ ವುಡ್ ಮರಗಳನ್ನು ಕಡಿದು ತೆಗೆಯಲು ಅನುಮತಿಯ ಪ್ರಕಾರ ಅದರಲ್ಲೂ ಉಪ ಸಂರಕ್ಷಣಾಧಿಕಾರಿ ನಿಗದಿಪಡಿಸಿದ ಪರಿಸ್ಥಿತಿಗಳಿಗೆ ಒಪ್ಪಿಕೊಳ್ಳಲು ಸಾಧ್ಯ / ಸಾಫ್ಟಿ ಒಪ್ಪುತ್ತೇನೆ.  
I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ಸಾಧ್ಯವಿರುವ ಎಲ್ಲಾ ವಿವರಗಳು ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ.  
I/We has right over the sandalwood trees to be felled / ನನಗೆ / ನಮಗೆ ಶ್ರೀಗಂಧದ ಮರಗಳನ್ನು ಕಡಿಯಲು ಅನುಮತಿ ಇದೆ.

I Agree : Yes

**Additional Details**

Apply to the Office : Forest Range Office(Forest Range- BALLARI )

09/9/2022 12:26:31 IST

<http://sevasindhustemplates.karnataka.gov.in/configureka>

[Edit](#) [Attach Annexure](#) [Cancel](#) [Print](#) [Export to PDF](#) [Click here to initiate new application](#)

## Step 11: Attach the annexures and click on Save Annexures

Type of Enclosure	Enclosure Document	File/Reference
Right to sandalwood trees to be felled	Right to Sandalwood trees Document Format	Choose File RD111S220229670.pdf Scan Fetch from DigiLocker
Right to land (year of grant or assignment and the period of the continuous occupation by the owner)	Right to Land Document Format	Choose File RD106S220418002.pdf Scan Fetch from DigiLocker
Revenue records along with the certificate of Deputy Commissioner or the Assistant Commissioner	Revenue records Document Format	Choose File RD853S220001489.pdf Scan Fetch from DigiLocker
Consent of the other owners having share in the right to land and the trees	Consent copy Document Format	Choose File RD106S220417665.pdf Scan Fetch from DigiLocker
Survey sketch (Note: Sketch should contain the survey number locating the blackwood trees to be felled thereon which should be certified by the Assistant Superintendent of Land Records)	Survey sketch copy Document Format	Choose File RD106S220417665.pdf Scan Fetch from DigiLocker

[Save Annexure](#) [Cancel](#) [Back](#)

## Step 12 :Saved annexures will be displayed and click on eSign and Submit to proceed.

**Declaration/ಘೋಷಣೆ**

I/We am/are prepared to furnish other particulars, if any, required by the Forest Department. In this regard during the course of enquiry and cooperates with the department during the course of enquiry. /ನಿರೀಕ್ಷಿಸಿದಂತೆ ಈ ವಿಷಯದಲ್ಲಿ ಅಗತ್ಯ ಇತರ ವಿವರಗಳನ್ನು ಒದಗಿಸಲು ಸಿದ್ಧ / ಸಾಧ್ಯ / ಸಿದ್ಧಿಪಡಿಸುವ ಮತ್ತು ವಿಚಾರಣೆಯ ಸಮಯದಲ್ಲಿ ಇದ್ದಾಣೆಯನ್ನು ಸಹಕರಿಸುತ್ತೇನೆ. I/We will agree to abide by the conditions that would be stipulated by the Deputy Conservator of Forests while according permission to fell and remove the Sandalwood trees. / ಸ್ಯಾಂಡಲ್ ವುಡ್ ಮರಗಳನ್ನು ಕಡಿದು ತೆಗೆಯಲು ಅನುಮತಿಯು ಕೊಡಲು ಇದಕ್ಕೆ ಉಪ ಸಂದರ್ಭಾಧಿಕಾರಿ ನಿರೀಕ್ಷಿಸಿದ ವಿವರಗಳನ್ನು ಒದಗಿಸಲು ಸಿದ್ಧ / ಸಾಧ್ಯ / ಸಿದ್ಧಿಪಡಿಸುತ್ತೇನೆ. I hereby declare that the particulars furnished in this form are true to the best of my knowledge/ಈ ಅರ್ಜಿಯಲ್ಲಿ ನಾನು ಒದಗಿಸಿರುವ ವಿವರ, ವಿವರಗಳು ಸತ್ಯವಾಗಿರುತ್ತವೆ ಎಂದು ಘೋಷಿಸುತ್ತೇನೆ. I/We has right over the sandalwood trees to be felled / ನಾನು / ನಮ್ಮಗೆ ಸ್ವೀಕರಿಸಿದ ಮರಗಳನ್ನು ಕಡಿಯಲು ಅನುಮತಿ ಇದೆ.

I Agree :  Yes

**Annexure List**

- 1) Right to sandalwood trees to be felled [Right to Sandalwood trees](#)
- 2) Right to land (year of grant or assignment and the period of the continuous occupation by the owner) [Right to Land](#)
- 3) Revenue records along with the certificate of Deputy Commissioner or the Assistant Commissioner [Revenue records](#)
- 4) Consent of the other owners having share in the right to land and the trees [Consent copy](#)
- 5) Survey sketch (Note: Sketch should contain the survey number locating the blackwood trees to be felled thereon which should be certified by the Assistant Superintendent of Land Records) [Survey sketch copy](#)

**Additional Details**

Apply to the Office

[eSign and Make Payment](#) [Cancel](#) [Print](#) [Download PDF](#) [Click here to initiate new application](#)

**Step 13 :** Click on I agree with above user consent and eSign terms and conditions and Select authentication type to continue and Click on **OTP**.

**Consent Authentication Form**

I hereby state that I have no objection in authenticating myself with Aadhaar based authentication system and consent to providing my Aadhaar number along with the authentication details for the purposes of availing "**Permission for cutting of sandalwood trees grown in private land**" by eSigning Application form and Enclosure(s). I understand that the OTP I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication system, for obtaining my e-KYC through Aadhaar e-KYC service and for the issuance of Digital Signature Certificate (DSC) for this specific transaction and for no other purposes. For the creation of DSC, I understand that the options that I have chosen are the ones that shall be populated in the DSC generated by the CA and I provide my consent for the same. I also understand that the following fields in the DSC generated by the CA are mandatory and I give my consent for using the Aadhaar provided e-KYC information to populate the corresponding fields in the DSC.

1. Common Name (name as obtained from e-KYC)
2. Unique Identifier (hash of Aadhaar number)
3. Pseudonym (unique code sent by UIDAI in e-KYC response)
4. State or Province (state as obtained from e-KYC)
5. Postal Code (postal code as obtained from e-KYC)
6. Telephone Number (hash of phone as obtained from e-KYC)

I understand that ServicePlus shall ensure security and confidentiality of my personal identity data provided for the purpose of Aadhaar based authentication.

I agree with above user consent and eSign terms and conditions

Select authentication type to continue

**OTP** Finger Print Download Document

**Step 14:** Enter Aadhaar Number and click on get OTP

**NSDL Electronic Signature Service**

ASP Name	Centre for e-Governance, Government of Karnataka
Transaction ID	4eba6d64-277f-451b-8a16-666ada0f83e7
Date & Time	2022-09-09T12:29:38

I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka.
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar:  **Send OTP** **Cancel**

[Click Here to generate Virtual ID.](#)  
[Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

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## Step 15 : Enter OTP and click on Verify OTP

NSDL Electronic Signature Service

ASP Name	Centre for e-Governance, Government of Karnataka
Transaction ID	4eba6d64-277f-451b-8a16-666ada0f83e7
Date & Time	2022-09-09T12:29:38

I hereby authorize NSDL e-Governance Infrastructure Limited (NSDL e-Gov) to -

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of digitally signing documents for/with Centre for e-Governance, Government of Karnataka.
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by NSDL e-Gov and the data will be stored by NSDL e-Gov till such time as mentioned in guidelines from UIDAI from time to time.

Enter OTP

Success otp sent on registered mobile/email id.

[Click Here](#) to generate Virtual ID.  
[Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

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**Step 16 : After **Submit** is successful , Acknowledgement will be generated. Acknowledgement consists of applicant details, application details.**

RD106S220149521.pdf

File | E:/USER%20MANUALS/Naveen/RD106S220149521.pdf

1 of 2

Page view | Read aloud | Add text | Draw | Highlight | Erase

**Personal Details**

Name	
Address	
Mobile No.	
Email	
Age	
Gender	
Religion	
Marital Status	
Occupation	
Education	
Family Income	
Declaration	

I agree to the terms and conditions of the service.

I agree to the terms and conditions of the service.

I agree to the terms and conditions of the service.

I agree to the terms and conditions of the service.

I agree to the terms and conditions of the service.